Education Transition Staffing (ETS)

At initial shelter, Education Specialist reviews the Intake and Placement Report/Emergency MDT Placement notes to determine if ETS is required. If a change in school placement is being considered, DCM will request an Education Transition Staffing through Docusign and the Education Transition Plan must be used for determining best interest. Education Transition Plan considers the following:

- Child's desire to remain in the school of origin.
- Child's parents/guardians preference
- Whether the child has a sibling(s), close friends, and/or a mentor at school of origin
- Cultural & community connections
- Ability to implement 504 Plan, I.E.P, or other special education services
- Impact change would have on academic credits & promotion progress
- Availability of extracurricular activities important to the child
- Course offerings
- Child's medical & behavioral health needs
- Child's permanency goal & timeframe for achieving permanency
- Child's history of school transfers & how they have impacted child
- Length of commute & how it will impact child

SEDNET Project Manager will review the IEP to determine the potential school assignment for any child with ESE Designation/IEP. If it is in the child's best interest to remain in the school of origin, DCM will submit a Transportation Request to the Assistant Foster Care Liaison at the district (Denise.Satiritz@palmbeachschools.org). In the interim, DCM must arrange transportation.

DCM is responsible for withdrawing the student from the school of origin. Once enrolled in the new school, DCM will update the FSFN Education tab. Remember, child will be enrolled in the new school at a predetermined logical juncture. If there is a dispute regarding the student's best interest, the Education Transition Plan will be filled-out indicating which parties disagree and include the justification regarding best interest by all parties. The form will be sent to DCF for their review and final decision. Service Coordination will upload all Education Transition Plan into FSFN.